

DOVERS GREEN SCHOOL AND CHILDRENS CENTRE POLICY AND GUIDANCE DOCUMENTS

STATUTORY POLICIES

POLICY	LAST DATE REVIEWED:	STAFF RESPONSIBLE FOR UPDATING AND DATE APPROVED BY FGM:	NEXT REVIEW DATE:	
Accessibility Plan	June 2015	Sue Hillman	24.9.2015	June 2016
Admissions	November 2015	Sue Hillman	10.11.2015	June 2016
Anti Bullying	September 2015	Sue Hillman	24.9.2015	September 2016
Appraisal	June 2015	Sue Hillman	7.7.2015	June 2017
Behaviour and Discipline	September 2015	Sue Hillman	24.9.2015	September 2016
Charging and Remissions	March 2016	Angela Thacker	10.3.2016	March 2017
Child Protection and Safeguarding	September 2015	Sue Hillman and Anna Durbridge	24.9.2015	September 2016
Data Protection	November 2015	Sue Hillman	10.11.2015	November 2017
Disciplinary and Capability Policy and Procedures	March 2016	Sue Hillman	10.3.2016	March 2017
Early Years Foundation Stage	March 2016	Rosie Rolph (EYFS Leader)	10.3.2016	March 2017
Equality and Diversity	May 2014	Sue Hillman and Anna Durbridge	12.5.2014	May 2016
Freedom of Information				
Health, Safety, Security and Welfare (separate file)	March 2016	Sue Hillman and Angela Thacker	10.3.16	March 2017
Pay	January 2016	Angela Thacker	19.1.2016	September 2016
Sex and Relationships	October 2014	Sue Hillman	11.11.2014	October 2016
Single Central Record of Recruitment and Vetting	Live document that is kept up to date at all times by the School Business Manager			
Special Educational Needs and Disability	September 2015	Nicki White	24.9.2015	September 2016
Supporting Children at School with Medical Conditions	September 2015	Nicki White	24.9.2015	September 2016

OTHER SCHOOL POLICIES

POLICY	LAST DATE REVIEWED:	STAFF RESPONSIBLE FOR UPDATING	NEXT REVIEW DATE:
Acceptable Use (Staff, Governors Volunteers)	January 2015	Amy Young	January 2017
Assessment	September 2015	Sue Hillman	September 2016
Attendance	March 2015	Sue Hillman	March 2017
Attendance Management (Staff)	May 2015	Angela Thacker	May 2017
Best Value	June 2014	Sue Hillman and Angela Thacker	June 2016
Bike It	December 2014	Amy Young	December 2016
Collective Worship	January 2016	Sue Hillman	January 2017
Curriculum	October 2014	Sue Hillman	October 2016
Display	June 2015	Hannah Gallagher	June 2017
Drug Education	November 2015	Julia Goddard	November 2017
Environmental Education	May 2014	Rosie Rolph	May 2016
E-Safety	January 2015	Rachel Moxley	January 2016
Finance	June 2015	Sue Hillman and Angela Thacker	June 2017
Food	June 2015	Sue Hillman	June 2016
Gifted and Talented	November 2015	Sue Hillman	November 2017

Governor Visits	September 2015	Sue Hillman and Anna Durbridge	Reconstitution
Grievance Policy and Procedures (SCC Model Policy)	February 2015	Sue Hillman	February 2016
Home Visits	November 2013	Rosie Rolph	March 2016
Homework	October 2014	Sue Hillman	October 2016
Inclusion	December 2014	Nicki White	December 2015
Induction - Staff	May 2014	Sue Hillman and Anna Durbridge	May 2016
Learning and Teaching	September 2015	Sue Hillman	September 2016
Lettings	June 2015	Sue Hillman	June 2016
Library	October 2015	Sue Hillman	October 2017
Managing Changing Staff Needs	November 2014	Sue Hillman	November 2016
Marking	September 2015	Sue Hillman	September 2016
NQT Induction	January 2015	Sue Hillman	January 2017
Physical Intervention	November 2014	Nicki White	November 2015
Racial Equality	March 2015	Sue Hillman	March 2016
Recruitment and Selection	November 2015	Sue Hillman	November 2016
Responding to Parents' Concerns	March 2015	Sue Hillman	March 2017
Special Leave	November 2015	Sue Hillman	November 2017
Staff Code of Conduct	May 2014	Sue Hillman	May 2016
Staff Dress	May 2014	Sue Hillman	May 2016
Whistleblowing Policy	March 2015	Sue Hillman and Anna Durbridge	March 2016
Work Life Balance	May 2015	Sue Hillman	May 2017

SUBJECT POLICIES

POLICY	LAST DATE REVIEWED:	SUBJECT LEADERS	NEXT REVIEW DATE:
Art and Design	June 2015	Hannah Gallagher	June 2017
Arts (overarching policy for the arts)	June 2015	Hannah Gallagher	June 2017
Computing	January 2015	Amy Young	January 2017
DT	May 2014	Emily Brown	May 2016
English	December 2014	Nicki White	December 2016
Geography	June 2015	Sophie Bradley	June 2017
History	May 2015	Lauren Payne	May 2015
Mathematics	November 2014	Caroline McHugh	November 2015
Music	May 2015	Lauren Payne	May 2017
PE	May 2014	Elisabeth O'Hanlon	May 2016
PSHE	January 2015	Julia Goddard	January 2017
RE	January 2015	Elisabeth O'Hanlon	January 2016
Science	May 2015	Emily Brown	May 2017

GUIDANCE DOCUMENTS

Aims of our School	March 2016	Sue Hillman	March 2017
Home School Agreement	September 2015	Sue Hillman	Sue Hillman
Records Management Retention Guidelines	September 2015	Angela Thacker	September 2016